

5. REPORT

Background

5.1 An application for a New Premises Licence, by Shu Hui Chiao in respect of Quaters Cafe 267 Archway Road London N6 for the sale of alcohol under the Licensing Act 2003.

5.2 Details of the application being sought under the Premises Licence– APP 1

The Provision of

Supply of Alcohol
Monday to Sunday 1200 to 2200

For consumption ON the premises

Hours open to the public
Monday to Sunday 1200 to 2230

General-all four licensing objectives

5.3 Crime and Disorder

See App 1A

5.4 Public Safety

See Part P of the application form

5.5 Public Nuisance

5.6 Child Protection

6. RELEVANT REPRESENTATIONS (CONSULTATION)

Responsible authorities:

6.1 Comments of Metropolitan Police

No representation from the Police

6.2 Comments of Regulatory Services:

Environmental Health

Have made representation regarding this application. **Appendix 2**

Trading Standards

Have made representation to this application which have been agreed and withdrawn. **App 3**

6.3 London Fire and Civil Defence Authority

Have made no representation against this application.

6.4 Planning Services

Have made no representation to this application

6.5 Comments of Child Protection Agency or Nominee

No representation made on this matter

7.0 Interested Parties

A number of representations has been received against this application.

8.0 Financial Comments

The fee which would be applicable for this application was **£190.00.**

Recorded Music, Provision of facilities for dancing

Sunday to Thursday 1100 to 0200
 Friday & Saturday 1100 to 0300

Anything of a Similar Description to that of Live or Recorded Music or Performances of Dance

Thursday 1900 to 0200
 Friday 1900 to 0300

Provision of Late Night Refreshment

Sunday to Thursday 2300 to 0200
 Friday & Saturday 2300 to 0300

Supply of Alcohol

Sunday to Thursday 1100 to 0200
 Friday & Saturday 1100 to 0300

THE PRIDE OF TOTTENHAM**Live Music & Recorded Music**

Monday to Wednesday 1100 to 0000
 Thursday 1100 to 0130
 Friday to Sunday 1100 to 0330

Amplified music to be played until 30 minutes before closing time on days when live amplified music has been organised.

Provision of Late Night Refreshment

Monday to Wednesday 1100 to 0030
 Thursday 1100 to 0200
 Friday to Sunday 1100 to 0400


Supply of Alcohol

Monday to Wednesday 1100 to 0000
 Thursday 1100 to 0130
 Friday to Sunday 1100 to 0330

APPENDIX 1- APPLICATION



Haringey
Application for a premises licence
Licensing Act 2003

 **URBAN ENVIRONMENT**
Haringey Council

30 JAN 2013

RECEIVED

TECHNOPARK, ASHLEY ROAD, N17 9LN

For help contact
licensing@haringey.gov.uk
Telephone: 020 8489 8232

* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes
- No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Shu-Hui

* Family name

Chiao

* E-mail

shuhui@quarterscafe.com

Main telephone number

00447598760791

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House?

- Yes
- No

* Is your business registered outside the UK?

- Yes
- No

* Business name

Quarters Cafe

If your business is registered, use its registered name.

* VAT number

- NONE

Put "none" if you are not registered for VAT.

* Legal status

Sole Trader

Continued from previous page...

* Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Section 2 of 19

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 19**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 19**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Shu-Hui

Family name

Chiao

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Applicant Postal Address

Is the address the same as (or similar to) the address given in section one?

Yes

No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="267"/>
Street	<input type="text" value="Archway Road"/>
District	<input type="text" value="Highgate"/>
City or town	<input type="text" value="London"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="N6 5BS"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes

No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="shuhui@quarterscafe.com"/>
Telephone number	<input type="text" value="00447598760791"/>
Other telephone number	<input type="text"/>
	<input type="button" value="Add another applicant"/>

Section 5 of 19

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

A local cafe/coffee shop with hot food menu - mostly for lunch trade and early eve meals. We are located on a busy main road in Highgate and mainly cater for our immediate vicinity residents.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 19

PROVISION OF PLAYS

Will you be providing plays?

- Yes No

Section 7 of 19

PROVISION OF FILMS

Will you be providing films?

- Yes No

Section 8 of 19

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

- Yes No

Section 9 of 19

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 19

PROVISION OF LIVE MUSIC

Will you be providing live music?

- Yes No

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

- Yes No

Section 12 of 19

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

- Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Continued from previous page...

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes

No

Section 15 of 19

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)


Anderson Chanel

From: S CHIAO [shuhuichiao@live.co.uk]
Sent: 30 January 2013 10:33
To: Licensing
Subject: Re: Fee for submission of consent to be DPS

Hello Chanel,

Re: Quarters cafe premises license application.

Thank you very much for your help earlier.

 I am writing to confirm that I am in the process of getting my personal license. Also, I would like to extend the opening hours from 22.00p.m. to 22.30p.m. on my application form.

Kind regards,

Shu-Hui

On 30 Jan 2013, at 09:22, Licensing <Licensing.Licensing@haringey.gov.uk> wrote:

Dear Sir/Madam,

The application fee to Vary the DPS is £23.00.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London |
N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: quarters cafe [mailto:info@quarterscafe.com]
Sent: 29 January 2013 19:24
To: Licensing
Subject: Fee for submission of consent to be DPS

Hi,

What is the fee for the submission of consent to be DPS?
I can not find any fee info on the guidance regarding this submission?

Please kindly get back ASAP.

Continued from previous page...

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

I will ensure continued contact with the local authorities, neighbours, local businesses and police support officers. Maintain our mandate of strict rules and guidelines regarding safety in the workplace - and keep focused on all improvements wherever possible.

b) The prevention of crime and disorder

I am in regular contact with our local police/support staff and maintain an awareness with our neighbours and neighbouring businesses. From time to time we host a Police 'Surgery' in the Cafe. We will also be joining Pub-Watch.

c) Public safety

The cafe has regular visits from Food, Safety & Hygiene officers. Also, I follow strict guidelines to ensure, wherever possible, any danger is averted where the public is concerned.

Continued from previous page...

d) The prevention of public nuisance

Any nuisance behaviour will not be tolerated in or around my Cafe. Any potential problems would be dealt with swiftly - either by the local police, myself or with assistance from the neighbouring businesses with which I have a fantastic relationship with.

e) The protection of children from harm

As a mother I understand the importance of child safety. I ensure that common sense prevails in the shop environment. Also, most of my customers are small families and any helpful suggestions from the public regarding child safety are taken onboard. In addition, underage drinking will be avoided via strict identification only purchasing.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00.
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

The following credit or debit cards are accepted in Haringey:

Continued from previous page...

Maestro - Mastercard Debit - Mastercard Credit - Solo - Visa Credit - Visa Debit (formerly Delta) and Visa Electron

We cannot accept liability if payment is refused or declined by the card supplier.

Due to end of day processing, this service will not be available between 10pm and 11pm every weekday evening (Mon- Fri).

Users should note that any payments in process after the 10pm deadline need to be completed by 10.05pm

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Add another signatory

One you're finished you need to do the following:

1. Save this form to your computer by clicking to file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/haringey/apply-1> to upload this file and continue with your application

Don't forget to make sure you have all your supporting documentation to hand.

Application ref: haringey-13836
Licence: Application for a premises licence
Applicant name: Shu-Hui Chiao
Applicant email: shuhui@quarterscafe.com
Submitted on: 29/01/2013 18:49
Total fee: Variable
Payment status: Paid
Civica ref: SELMS00000815
Amount paid: £190.00

Tacit consent applies

Process by: 08/03/2013

Status: Not collected

Application

Shu-Hui Chiao application form

Supporting documents (2)

Premises plan (mandatory)

Consent form of premises supervisor

If you're encountering a problem and require assistance, please contact us at licensing-authorities@digital.cabinet-office.gov.uk

[GOV.UK Licensing Terms and Conditions](#)

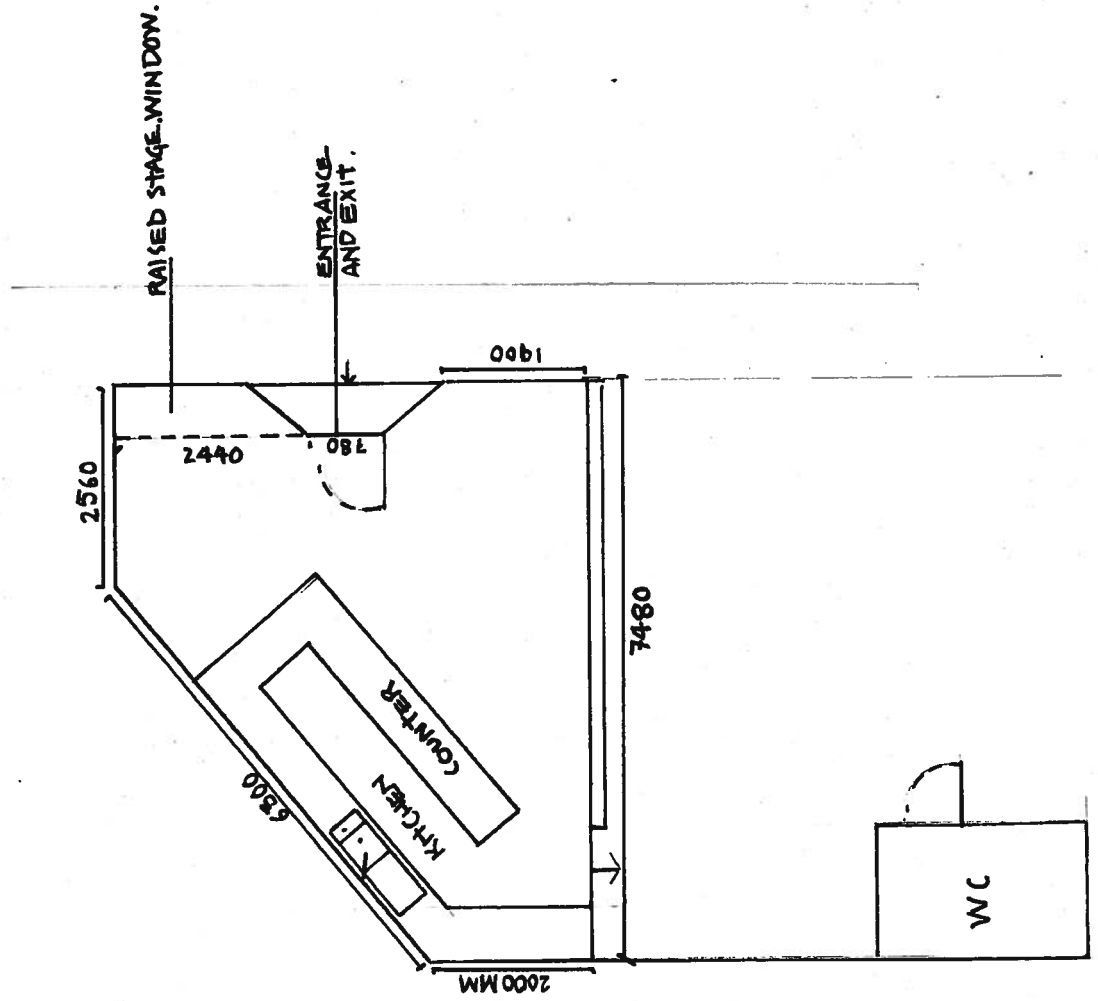
© GDS 2012

267 ARCHWAY ROAD

HIGHGATE LONDON

N6 DBS

SCALE: 1:100



**APPENDIX 2- REPRESENTATION
FROM ENFORCEMENT
RESPONSE**

Anderson Chanel

From: S CHIAO [shuhuichiao@live.co.uk]
Sent: 03 April 2013 13:28
To: Anderson Chanel
Subject: Re: Awaiting response to Noise Representation for Quarters Cafe, 267 Archway Road, London N6

In response to your Noise Representation regarding outside area of Quarters Cafe please find as below:

1. Signs. Signs will be displayed notifying Patrons to recognise the residential area and behave in a responsible manner when outside of the property and upon entering and leaving.
2. No Smoking. There IS a No Smoking sign displayed and has been for two years. We will, however, display some more both inside and out.
3. Plant and Machinery. We do not have any Plant/Machinery. If we had it would be maintained and serviced as necessary not to cause any disturbance.
4. Litter. As many Litter receptacles required will be provided in accordance with the Licensing officers suggestions.
5. Odour. Any ventilation or extraction systems would be maintained and serviced in accordance with recommendations.

Please contact me ASAP if you have any queries whatsoever.

Kind regards,

Shu-Hui Chiao

On 2 Apr 2013, at 15:39, Anderson Chanel <Chanel.Anderson@haringey.gov.uk> wrote:

Dear Sir/ Madam,

RE: APPLICATION FOR A PREMISES LICENCE- QUARTERS CAFE, 267 ARCHWAY ROAD, LONDON N6 FROM ENFORCEMENT RESPONSE

Please find attached an objection to the aforementioned application by a Enforcement Response.

Please advise the course of action you wish to undertake in regards to this objection.

If you have any queries please do not hesitate to contact me on the details below.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

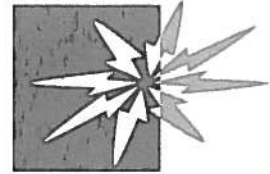
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Haringey Council

Licensing Consultation

To: Licensing Officer

From: Enforcement Response Officer (Noise)

Name of Officer preparing representation: Lamin Tamba

cc: Team Leader Enforcement Response, Derek Pearce

Our Reference: WK/000241681

Date: 13th February 2013

Premises: Quarters Café, 267 Archway Road, Hornsey, London, N6 5BS

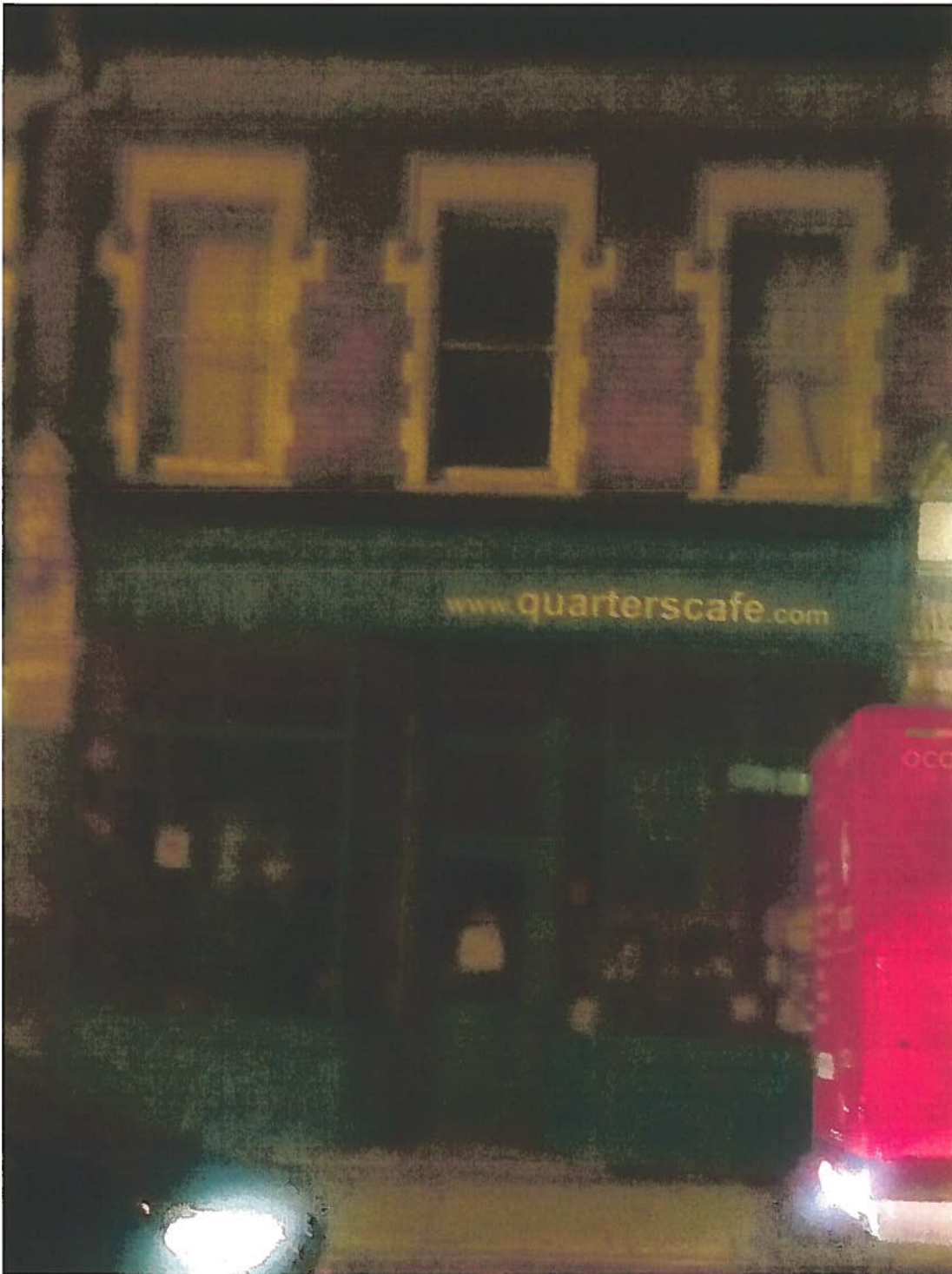
Type of application: New

I would like to confirm that I have considered the above proposal with regard to the prevention of public nuisance on behalf of the Enforcement Response (Noise) Team & would like to **make** representations to the Application

The only observations in relation to this application are outlined below:

Supporting Information

N/A



Outside Areas

Signs shall be displayed in the external areas/on the frontage requesting patrons to recognise the residential nature of the area and conduct their behaviour accordingly. The management must reserve the right to ask patrons to move inside the premises or leave if it is felt that they could be disturbing neighbours

The 'No Smoking' signs shall be displayed at the premises as I observed that there weren't any at the time of inspection.

Plant and machinery

All plant and machinery is correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from noise

Prevention of nuisance from litter

Adequate receptacles for use by patrons will be provided. The positioning of the receptacles will be agreed with the licensing officer

Prevention of Nuisance from Odour

All ventilation and extraction systems shall be correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from odour.

APPENDIX 3 - REPRESENTATION FROM TRADING STANDARDS

Anderson Chanel

From: S CHIAO [shuhuichiao@live.co.uk]
Sent: 06 March 2013 12:21
To: Licensing
Subject: Re: Trading Standards Representation- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS

Thank you for the reply.

I confirm that I agree to all conditions required and requested by trading standards including written records.
Regards

Shu-Hui

On 6 Mar 2013, at 12:17, Licensing <Licensing.Licensing@haringey.gov.uk> wrote:

Dear Shu-Hui Chiao,

Please confirm if you agree to all conditions requested from Trading Standards including written records.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: S CHIAO [mailto:shuhuichiao@live.co.uk]
Sent: 06 March 2013 10:00
To: Licensing
Subject: RE: Trading Standards Representation- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS

Dear Chanel

Thank you for your email regarding concerns of alcohol sales to underage drinkers.

The 25 policy will be adopted by us. It was always our intention to undertake such action. Please also bear in mind that I have never held a licence before - and therefore am having to research and uncover all that is required of me to do the job properly. ALL staff will be trained in the policy 25 objectives and measures.

Kindly incorporate this information into my application so it is clear for all to see that I understand and intend to comply with all the necessary rules and procedures.

Email or telephone me with any further queries.

Regards

Shu-Hui Chiao

From: Licensing.Licensing@haringey.gov.uk
To: shuhuichiao@live.co.uk
Date: Thu, 31 Jan 2013 11:16:05 +0000
Subject: Trading Standards Representation- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS

Dear Sir/ Madam,

RE: APPLICATION FOR THE GRANT OF A PREMISES LICENCE- QUARTERS CAFE, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS -REPRESENTATION RECEIVED FROM TRADING STANDARDS

Please find below an objection to the aforementioned application by Trading Standards
Received today.

Please advise the course of action you wish to undertake in regards to this objection.

If you have any queries please do not hesitate to contact me on the details below

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: Tillett Karen
Sent: 30 January 2013 16:03
To: Licensing
Subject: FW: Application for a Premises Licence- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS (WK/241681)
Importance: High

I would like to make a representation on behalf of Trading Standards regarding the above application in relation to the potential sale of alcohol to underage children.

The prevention of such activity is not adequately addressed in the Licensing Objective concerning the protection of children (Section 18).

Measures that we would expect to see in place are detailed below:

- All relevant staff must be trained in the prevention of underage sales including; knowledge of the law and guidance on how to assess age and recognise acceptable ID. Such ID must bear a photograph, date of birth and a holographic mark
- To keep a written record of staff training confirming they have understood the legal requirements

It is recommended that a Challenge 25 Policy is adopted, though this does not form part of our representations.

Kind regards,
Karen

Karen Tillett
Joint Trading Standards Manager - Haringey and Waltham Forest
London Borough of Haringey Trading Standards
Lee Valley Technopark,
Ashley Road, Tottenham
London N17 9LN

Telephone: 020 8489 5885
Alt Telephone: 020 8489 8233
Fax: 020 8489 5554

From: Anderson Chanel

Sent: 30 January 2013 11:32

To: Building Control; Enforcement Response; Food Haringey; Pearce Derek; Planning Enforcement; Whitehouse Rebecca; Tillett Karen; Thomas Simon; 'YR_Licensing@met.pnn.police.uk'; 'Fire'; Morris Marion; Ekemezuma Felicia; Tate-Manning Chantel

Cc: Barrett Daliah; Smith Paul; Shah Noshaba

Subject: Application for a Premises Licence- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS (WK/241681)

Importance: High

Dear RA's

Please find attached a new premises licence application for the above premise.

Please note the last day of consultation is on 26th February 2013.

Please forward all responses to licensing@haringey.gov.uk

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17
9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

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APPENDIX 4 - REPRESENTATION FROM INTERESTED PARTIES

Anderson Chanel

From: Barrett Daliah on behalf of Licensing
Sent: 02 April 2013 19:28
To: Shah Noshaba; Anderson Chanel
Subject: FW: Representation. Final day
Attachments: IMG-20130402-02249.jpg

Accept it if it is in time.
Has Enforcement Response made any reps on this one

From: Elsa Rand [<mailto:artsandvintage@gmail.com>]
Sent: 02 April 2013 17:41
To: Licensing
Subject: Representation. Final day

Hello There,

I am writing to note my concerns about an alcohol licensing application for Quarters Cafe, 265-267 Archway Road, London N6 5BS.

Personal Details

Name: David Smith.....
Address.....265A Archway Road.....
.....London.....
.....
Postcode...N6 5BS.....

Licence application you wish to make a representation on
You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number.....I'm sorry, but the application is upside down in the window and I can not find it.
Name of Licensee: Shu Hui Chaio...This may be the incorrect spelling, it's hard to read upside down, I'm, sorry.....

Name of Premises (if applicable).....Quarters Cafe.....
Premises Address (where the Licence will take effect).....
265-267 Archway Road
London
Postcode.....N6 5BS.....

Reason/s for representation

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Public Nuisance:

I have lived in the flat directly above the premises for the past few years.
When the Cafe is run as solely a cafe, noise is not an issue, however, due to there being no double glazing on their premises or on ours and with there being insufficient insulation between their ceiling and our floors, when they have had evening events with alcohol being served in the past, the noise in my flat is unbearable. At that time, I spoke with the previous owner and was told that the evening events were not continuing, therefore, I did not make a complaint to the council. For the last year, that was the case, but just today, I was told that an alcohol application was put in and I went to check the premises and there is an application in the

window, upside down, so it's very hard to read and was easily missed. I will attach a photo of that for you to see.

The last evening events that they held, where alcohol was served, had people outside smoking and talking loudly, which meant if my living room windows are open, it smells like people are smoking right in my living room and the noise that the customers make, gets progressively louder, as they drink more. It genuinely sounds as if everyone is in our living room.

I hope you will take my concerns into consideration, I would be happy to answer any questions, that you might have.

Here is my phone number: 07904 591 698

Thanks you for your help.

Best Regards,
David Smith

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On all days on which the premises are open for business, the premises shall be open for business from 10.00 am to 11.00 pm on every day of the week and on every day of the year except Good Friday, Easter Monday, Christmas Day and Boxing Day. The premises shall be open for business on every day of the year except Good Friday, Easter Monday, Christmas Day and Boxing Day.

LICENSING ACT 2003
NOTICE OF APPLICATION FOR A PREMISES LICENCE

Shreehan Chitrap (Quarters Cafe)

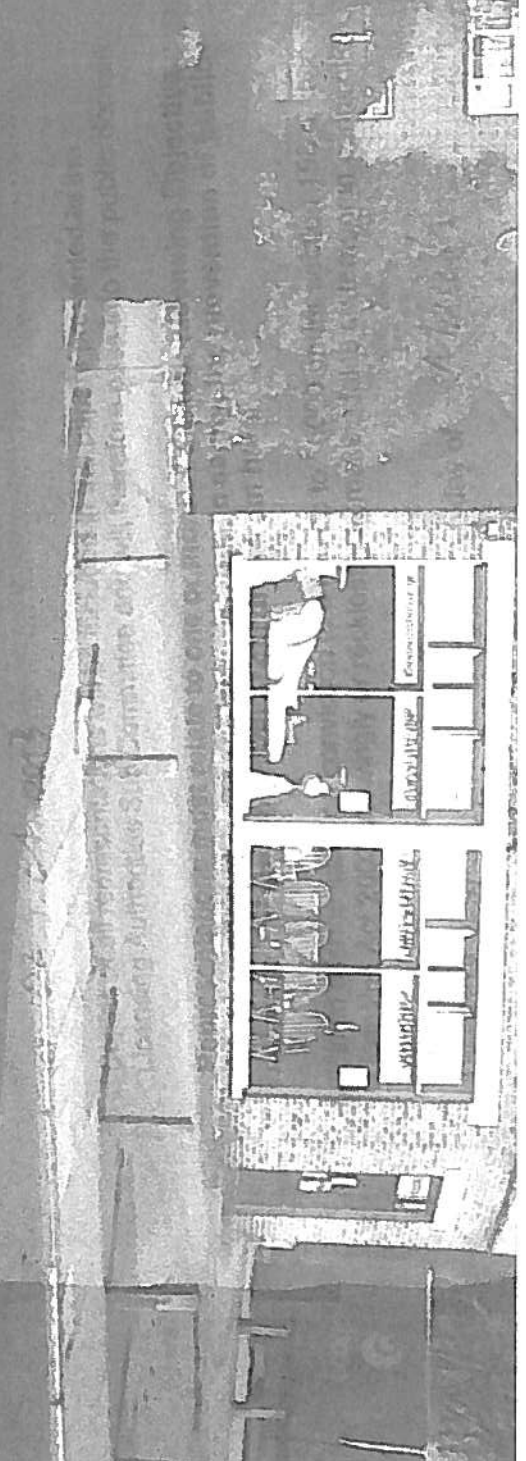
Has/Have applied to the Licensing Authority of London Borough of Haringey for a
Premises Licence for

to supply alcohol at Quarters Cafe
100-102, High Road, Tottenham, N15 5JL

for the premises to supply alcohol at, No. 5BS
Situated at 100-102 High Road, Tottenham, N15 5JL

A request for any applications can be inspected at Licensing Team, Enforcement
Service, Licensing Authority, Tottenham, N15 5JL

Any person wishing to submit relevant representations concerning this application
must give notice in writing to the Licensing Authority, Licensing Team at the
same address, giving in detail the grounds of the representations, no later than



Anderson Chanel

From: Barrett Daliah on behalf of Licensing
Sent: 03 April 2013 08:51
To: Anderson Chanel
Subject: FW: License representation
Attachments: Making a representation - Ben Harrison .pdf

-----Original Message-----

From: Ben Harrison [<mailto:bennyrharrison@gmail.com>]
Sent: 02 April 2013 21:56
To: Licensing
Subject: License representation

Dear Sir/Madam,

Please find attached my representation in relation to the license application for 265-267 Archway Road, N6 5BS.

Kind Regards,

Ben Harrison

07850449819

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LICENSING ACT 2003 - REPRESENTATION FORM

To make a representation in respect of an application for a Premises Licence or Club Premises Certificate please complete the following form. For representations to be considered relevant they must relate to one or more of the four "Licensing Objectives" (listed below).

Please note all representations will be made available for applicants to view. If you make a representation objecting to the application it is likely that you will be called upon to attend a hearing and present your objection before a Licensing Committee.

Personal Details
 Name..... REN HARRISON
 Address..... 265B ASHWAY ROAD
 Postcode..... N6 5BS

Licence application you wish to make a representation on
You do not need to answer all of the questions in this section, but please give as much information as you can:
 Application Number..... LA 1106 2000
 Name of Licensee..... HUS CHIAO
 Name of Premises (if applicable)..... 265-267 ASHWAY ROAD
 Premises Address (where the Licence will take effect)..... 265-267 ASHWAY ROAD
 Postcode..... N6 5BS

Reasons for representation
Under the Licensing Act 2003, for a representation to be relevant it must be one that is about the likely effect of the application on the promotion of the four licensing objectives. Any representations that are considered to be vexatious or frivolous will not be considered (please see Haringey Council's leaflet 'Variations, Representations and Appeals for Premises Licences and Club Premises Certificates').

Fill in reasons for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Crime and Disorder

Public Safety

The Prevention of Public Nuisance
NOISE IN FLURBIT AND FISHBURN
CONDOMINIUM DISORDER OUTSIDE
THE ENTRANCES TO MY PROPERTY.

The Protection of Children from Harm

I, REN HARRISON..... hereby declare that all information I have submitted is true and correct.

Signed: [Signature] Date: 02/03/13

Please send completed form to:

The Licensing Team
 Enforcement
 Urban Environment
 Units 271-272
 Lee Valley Technopark
 Ashley Road
 London
 N17 9LN

Anderson Chanel

From: Anderson Chanel
Sent: 04 April 2013 09:25
To: 'Ben Harrison'; 'Elsa Rand'
Subject: Residential Representation Reponses- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

Importance: High

Dear Residents,

Please find below a response to your representation for the above premises licence application.

Should you wish to withdraw your representation please notify me in writing otherwise you will be informed of the committee hearing in due course.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: S CHIAO [<mailto:shuhuichiao@live.co.uk>]

Sent: 03 April 2013 13:42

To: Licensing

Subject: Re: Residential Representation- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

In response re: Prevention of Public Nuisance. Objection by David Smith and Ben Harrison.

Firstly, let it be made very clear that the cafe will not be changing its current position as a regular cafe. The objector acknowledges that I have run this establishment without any issues.

Reference to previous events almost two years ago were perhaps two incidents of late opening for special art exhibition opening nights. These were organised by my predecessor.

The cafe will not be opening any later than 10.30 pm. We will NOT be applying for a Late license. Currently, occasionally we are opening till 9pm with patrons bringing their own alcohol and there are absolutely NO issues arising.

In addition, new signs will be placed inside and outside of the premises informing Patrons NOT to smoke OR congregate outside the entrance or neighbouring properties - and to be extremely mindful of the Residents.

We will not tolerate any untoward behaviour and will ensure that any suggestions by the licensing officer be carried out to the full.

Our application is solely to sell alcohol to our existing customers who have made it clear to me that they would love the opportunity to purchase a glass of wine with their meals. We simply want to improve and continue to provide a much needed friendly and relaxing establishment to the local community.

It is VITAL to note that we are part of the local community and more importantly to this response of the application I myself am very much a local resident - as I literally live next door to my Cafe at-number 263 Archway Rd.

So obviously, it is in my interest to ensure that all of the above is carried out correctly, properly, professionally and to the benefit of my local patrons and neighbours.

Kind regards,

Shu-Hui Chiao

On 3 Apr 2013, at 11:26, Licensing <Licensing.Licensing@haringey.gov.uk> wrote:

Dear Sir/ Madam,

RE: APPLICATION FOR A PREMISES LICENCE- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS FROM A RESIDENT

Please find below an objection to the aforementioned application by a resident received on 2nd April.

You will be advised of the date of the hearing.

If you have any queries please do not hesitate to contact me on the details above.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: Elsa Rand [<mailto:artsandvintage@gmail.com>]

Sent: 02 April 2013 17:41

To: Licensing

Subject: Representation. Final day

Hello There,

I am writing to note my concerns about an alcohol licensing application for Quarters Cafe, 265-267 Archway Road, London N6 5BS.

Personal Details

Name: David Smith.....

Address.....265A Archway Road.....

.....London.....

Postcode...N6 5BS.....

Licence application you wish to make a representation on

You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number.....I'm sorry, but the application is upside down in the window and I can not find it.

Name of Licensee: Shu Hui Chaio...This may be the incorrect spelling, it's hard to read upside down, I'm, sorry.....

Name of Premises (if applicable).....Quarters Cafe.....

Premises Address (where the Licence will take effect).....

265-267 Archway Road

London

Postcode.....N6 5BS.....

Reason/s for representation

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Public Nuisance:

I have lived in the flat directly above the premises for the past few years.

When the Cafe is run as solely a cafe, noise is not an issue, however, due to there being no double glazing on their premises or on ours and with there being insufficient insulation between their ceiling and our floors, when they have had evening events with alcohol being served in the past, the noise in my flat is unbearable.

At that time, I spoke with the previous owner and was told that the evening events were not continuing, therefore, I did not make a complaint to the council. For the last year, that was the case, but just today, I was told that an alcohol application was put in and I went to check the premises and there is an application in the window, upside down, so it's very hard to read and was easily missed. I will attach a photo of that for you to see.

The last evening events that they held, where alcohol was served, had people outside smoking and talking loudly, which meant if my living room windows are open, it smells like people are smoking right in my living room and the noise that the customers make, gets progressively louder, as they drink more. It genuinely sounds as if everyone is in our living room.

I hope you will take my concerns into consideration, I would be happy to answer any questions, that you might have.

Here is my phone number: 07904 591 698

Thanks you for your help.

Best Regards,
David Smith

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Anderson Chanel

From: Elsa Rand [artsandvintage@gmail.com]
Sent: 04 April 2013 11:25
To: Anderson Chanel
Cc: Ben Harrison; Arts And Vintage
Subject: Re: Residential Representation Reponses- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

Dear Chanel,

Thank you very much for keeping us in the loop with the progress of our representation, I appreciate it.

We will be keeping our representation on file and attending the meeting, when it comes up.

While it is true that the late nights were held when the cafe was owned by another owner, what was not mentioned in their response, is that the former owner and the current owner are partners and they were both working there and running the business, when the late nights were held. We were told then, that the events would not go past nine or nine thirty, yet they often went past midnight and there were not only 2, there were several.

I also want the street to be thriving, I am the owner of the shop right next door to the cafe, Arts And Vintage 263 Archway Road. We/I and my shop are also an important part of the community. We are members of and participate in many local events, from Fair On The Square, to local church, retirement home and HSLI events. We support and regularly donate to local charities, this neighbourhood is very important to me, I am an active business owner and resident.

While the current owner and the last owner do live behind, (not next door), to their cafe, that flat was properly insulated, when it was converted from a shop, to a flat. The ceiling and floor, between the cafe and our flat was not, nor is there any double glazing and my flat's windows are directly above the cafe's windows. The cafe does not affect us currently, because until 3 weeks ago, they closed at 6pm, while I close at 7pm, so I was home, well after they had closed.

Sadly, my experience with what the owners of the cafe is that what they say and what they do, is not always the same thing.

Even the way the notice of application for the alcohol license was improperly displayed is an example. They were aware that I was worried about more late nights and about alcohol being served, because I had so many problems, when it happened last time. I believe they hoped for us not to notice, otherwise, why not display it properly? I looked every single day from when they started their late nights and for most of the 28 day notice period, it was not there at all and when it did appear, it was upside down in a corner. These are not the actions of someone who is being honest and forthright about their intentions, in my opinion, so I am worried.

Again, thank you very much for responding to our representation so promptly and for keeping me informed, I will look forward to seeing you at the meeting, when it is organized.

Best Regards,
David Smith

On Thu, Apr 4, 2013 at 9:25 AM, Anderson Chanel <Chanel.Anderson@haringey.gov.uk> wrote:

Dear Residents,

Please find below a response to your representation for the above premises licence application.

Should you wish to withdraw your representation please notify me in writing otherwise you will be informed of the committee hearing in due course.

Kind regards

Chanel Anderson |

Licensing Administrator

Single Front Line | Place and Sustainability

Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528

chanel.anderson@haringey.gov.uk |

From: S CHIAO [<mailto:shuhuichiao@live.co.uk>]

Sent: 03 April 2013 13:42

To: Licensing

Subject: Re: Residential Representation- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

In response re: Prevention of Public Nuisance. Objection by David Smith and Ben Harrison.

Firstly, let it be made very clear that the cafe will not be changing its current position as a regular cafe. The objector acknowledges that I have run this establishment without any issues.

Reference to previous events almost two years ago were perhaps two incidents of late opening for special art exhibition opening nights. These were organised by my predecessor.